



St Brendan's N.S. Loughshinny

General School Policies

Homework Policy

- Junior Infants to 6th Class children have homework on Monday, Tuesday, Wednesday and Thursday Nights.
- Homework Journals are used and supplied from 1st class up.
- Homework must be completed on these nights and homework journals to be signed by a parent or guardian.
- A note must be supplied by a parent or guardian if homework is not completed.
- There is no homework on Fridays (unless warranted by the teacher or under extraordinary circumstances)

Uniform Policy

Our uniform consists of Navy Trousers/Shirt, Blue Shirt/Blouse, Navy Jumper/Cardigan, and school Tie. Our tracksuit is navy with school crest and shirt with school crest underneath. Either of the above is acceptable as uniform.

Children are expected to wear either of above daily. A note is required if a uniform is not being worn. The school tracksuit must be worn on P.E. days.

Yard Policy

- All children go to the yard. The yard is divided into two sections: - Junior Infants – 2nd and 3rd Class - 6th Class.
- Timetable for yard games 3rd Class - 6th Class. 2nd Class has games in own section.
- Anyone who goes to the toilet from the yard goes to their own classroom. Permission **must** be sought from the teacher on - yard duty. Junior yard children will be accompanied by safety squad as far as the yard door only and wait for them there. All children are encouraged to use the toilet before going to the yard.
- The grass is off limits until the teachers decide and this will be weather permitting.
- No yard on wet days. Children are supervised seated in classrooms by Teachers, SNA's and the roaming teacher. When children are allowed on the grass, they are forbidden to roll down the hill and the normal rules of the yard still apply.
- When children are allowed on the grass, they are forbidden to roll down the hill and the normal rules of the yard still apply.
- No fighting / mess fighting or rough play is allowed.
- 2 bell rings: - 1st bell freeze, 2nd bell walk to your line.
- Banned areas include:
 - The Fence and the trees surrounding the School
 - The Pathway between Yards.
 - The Front of the School
 - The Shed

Healthy Eating Policy

- St. Brendan's National School through the following guidelines aims to involve our school community, children, staff and parents in developing positive and responsible attitudes to eating and to appreciate the contribution that good food makes to health
- A healthy lunchbox includes a piece of food from the first four shelves of the food pyramid
- First break is our healthy food break – the ideal time for fruit, vegetable, yogurt or cheese
- We welcome a small treat after lunch which must be eaten last
- Healthy drinks for lunch include milk, water and juice. We strongly discourage fizzy drinks
- All classes will receive a lesson on healthy eating each year
- Parents will be given with direction and advice on healthy eating at the induction of Junior Infants

Movement within the School Policy

- No scooters allowed inside school grounds, they must be folded and carried to and from the school gate
- Bicycles must be walked to and from the school gate
- Children must walk in the corridors at all times
- If a class is in the hall, children must not go through it
- Children (other than children travelling in teacher's cars i.e. "teacher's children" or guests) are not allowed in the car park
- Children are not allowed walk across the grass
- Fire assembly point is in the big yard
- Children going home at any other time besides going home time must have written permission from parents or be signed out by a parent at the front desk/office.
- Children going on school tours must have written permission from parents. These are covered by school insurance. Children must be collected from a tour at the time of arrival at the school even if this is before official closing time
- Exits at home times and yard times are as follows:
 - Junior infants-1st Class exit through the Junior Infant door
 - 3rd and 4th through the 4th class exit door
 - 5th and 6th through the school front door.
- In regard to movement throughout the school and school grounds, we encourage good manners and good example from the staff and older children for the younger children

Career Break Policy

The BOM will facilitate career breaks, Teacher Exchange or job sharing subject to:-

1. The educational needs of pupils taking precedence over all other considerations
2. The legitimate expectations of teachers
3. Dept. of Ed & Science guidelines being observed
4. B.O.M requirements being complied with.

The B.O.M of St. Brendan's considers that while the staffing levels remain at thirteen permanent staff it is possible to sustain two absent members of staff for either career break, teacher exchange, study leave or job sharing.

Career Breaks / Exchange / Study leave

Only two of the above career breaks/study leave/exchange will be granted in any year.

Applications to be made before February 1st.

Where more than two teachers apply for a career break/exchange/study leave, the criteria which will apply are:-

- Priority will be given to teachers already on career break/exchange/study leave (up to 3 years).
- If no teacher is in this category, the decision will be made based on staff seniority.
- Subject to review by B.O.M without prejudice to teachers already on leave.

The Board of Management adopted this policy on _____

Signed: _____

(Chairperson of the Board of Management)

Signed: _____

(Principal)